



COUNTY OF SAN MATEO
Juvenile Justice and Delinquency Prevention Commission
222 Paul Scannell Drive • San Mateo, CA 94402

Minutes of the Juvenile Justice & Delinquency Prevention Commission

August 30, 2022 | 5:15-7:15 pm
Remote Meeting

MINUTES

Commissioners Present: Monroe Labouisse, Chair; Karin Huber-Levy, Vice Chair Administration; Rocsana Enriquez, Vice Chair Membership; Paul Bocanegra; Wesley Liu; Ameya Nori; Sathvik Nori; Johanna Rasmussen; Susan Swope; Melissa Wilson.

Commissioners Absent: Rebecca Flores; Prospective Commissioners Allen Bustos & Mama Dee Uhila.

Additional Attendees:

Judge Susan Etezadi – Juvenile Court
Melanie Stauffer – SMC Probation
Jehan Clark – SMC Probation
Ron Rayes – Private Defender Program
Jennifer Martinez – Juvenile & Family
Specialist, Redwood City PD
Wendy Gwyn – The Art of Yoga Project
Michelle Irachata – Redwood City Pulse
Zach Kirk – Silicon Valley De-Bug
Kate Hiester – FLY
Nancy Goodban – Fixin’ San Mateo
Jim Lawrence – Fixin’ San Mateo
LaRay Hilt – CASA
Nkia Richardson – CASA
Maybelle Regaspi – Community Member
Alice Choi – Community Member
Tom Klick, Jr – Community Member

Aurora Pena – Behavioral Health & Recovery Services
Kris Shouse – SMC Office of Education
Beverly Gerard – SMCOE, Board of Trustees
Shelly Johnson – SMC Court & Community Schools
John Fong – HSA, Children & Family Services
Ligia Andrade Zúñiga – SMUHSD Board of Trustees,
Liaison- SMC Commission on Disabilities
Chelsea Bonini – Liaison- SMC Commission on
Disabilities
Chris Woo – Skyline College, Project Change
Lucy Ramirez – Acknowledge Alliance
Clara Jaeckel – Community Member
Rebecca Kieler – Community Member
Catherine Hart – Community Member
Mark Ruane – Community Member
Mary Cravalho – Community Member

I. Administrative Business

- a. **Call to Order:** Chair Labouisse called the meeting to order at 5:15 p.m.
- b. **Roll Call and Establish Quorum:** A quorum was established at 5:16 p.m.
- c. **Action to Adopt Resolution:** Meeting Location Change - Brown Act Compliance (AB361).

MOTION: Swope /SECOND: Huber-Levy

AYES (VOICE VOTE): All present

NOES: none

ABSTAIN: none

MOTION PASSED.

- d. **Recap of Commission Offsite:** Chair Labouisse provided a short recap of the Commission offsite meeting held on August 20th, in person, at a community center in Redwood City. The offsite was open to the public and an agenda was provided; minutes will be published shortly.



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- e. **Action for Approval of July 2022 Minutes:** Chair Labouisse invited a motion to adopt the July 2022 minutes as corrected.

MOTION: Swope /SECOND: Huber-Levy
AYES (VOICE VOTE): All present
NOES: none
ABSTAIN: none
MOTION PASSED.

- f. **Action to Set Agenda for August 30, 2022:**

MOTION: Swope/SECOND: Huber-Levy
AYES (ROLL CALL VOTE): All present
NOES: none
ABSTAIN: none
MOTION PASSED.

II. Oral Communications (Public Comment): none made at this time.

III. System Updates and Trends:

- a. **Juvenile Court (Etezadi).** Court is continuing as normal, except that the mask mandate has been lifted, at the discretion of individual judges in all courthouses in SMC; no masks are required by Judge Etezadi in her courtroom at this time. Commissioners were thanked for their service and encouraged to attend court as it is important for youth to see this support in the courtroom.
- b. **Probation (Stauffer)** – as of August 1, probation has merged caseloads for intake and supervision; currently there are 16 deputy probation officers in juvenile division.

Status of Youth on Probation:

- Intake (Assessment for Diversion/Investigations): 177– with 18 new referrals in July:
 - 6 youth assigned for diversion or contract (letter of reprimand, victim impact awareness program; assessment with BHRS clinician for eligibility for 3/6 mo. contract; petty theft program)
 - 38 youth referred to DA’s office (mandatory send to DA for prior probation violations, or incomplete diversion, with new offense)
 - 4 youth - 90 day contracts; 4 youth - 6 month contracts
- Supervised Probation: 124 (formal & informal)
 - Placement: 0
 - With Gang Conditions: 10 (intensive probation)
 - Non-Minor Dependent Status: 5 (AB12 services - previously in placement, now receiving extended foster care with funding and services)
 - Informal Diversion Contracts: 5
- DJJ: 1 – note: already have had 4 youth return from DJJ to supervised probation in SMC
- 59% Hispanic/Latino; 12% Black/African American; 13% White; 6% Other; 5% Native Hawaiian/PI; 4% Asian; 1% Unknown



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Status of Youth at Institutions, Youth Services Center/Camp Kemp (Clark): 17 youth in custody:

- **Electronic Monitoring (EMP):** 13 (pre-disposition youth and youth on probation)
- **YSC:** 17 youth (16 male/1 female)
- **Camp Kemp:** 3 female youth: 1 from Sonoma County, 2 from SMC.
- 82% Hispanic/Latino; 11% Other; 7% Native Hawaiian/PI.
- 20% female/80% male youth

School has now resumed; next week they will commence Keys to Success program and Project Change at CSM. Also, quarantine requirements have been reduced to 5 days from 12 days. All programs from pre-COVID have now been almost completely restored; AA might be still sporadic.

Total youth in SMC juvenile justice system: 321 (last month: 321)

c. HSA, Children and Family Services (Fong)

John Fong provided a written update on relevant metrics prior to the meeting (circulated with the agenda packet) and reviewed key changes over past month. Fourteen new social workers are coming on board, bringing the vacancy rate down to 13%.

After Continuum of Care Reform (AB403) was introduced in 2015, congregate care has been limited to short term therapeutic interventions and resulted in the closure of group homes. Since this time, the State has recognized there is a resulting gap in services, particularly in emergency placement situations.

There are currently 24 STRTP beds available in SMC: 12 at Elysian STRTP (31 Tower Road, San Mateo), and 12 at Canyon Oaks Youth Center (400 Edmonds Road, Redwood City). Only Canyon Oaks offers on site schooling. Mr Fong and his staff are discussing options should a decision be taken to move towards a Temporary Shelter Care Facility (TSCF) model, similar to what existing in SMC (Receiving Home) prior to 2015.

d. Other Partner Updates & Commissioner Questions:

- **County Office of Education, Court & Community Schools (Johnson)**

Shelly Johnson, Principal of Court & Community Schools provided an update on program introductions for the upcoming year. As part of the Maker Space Program there are at least 3 projects rolling out for math, science, English and social studies throughout the year in all the schools, including Canyon Oaks.

In addition, they have launched a developmental psychology course in collaboration with Project Change, and also Keys to Success at Hillcrest. This upcoming spring, they anticipate launching an ethnic studies class along with a drawing art class. Plans are to launch a career class this upcoming summer during students' credit recovery time. These upcoming programs will offer students more life interaction lessons, and more project-based and outward-thinking learning opportunities.



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IV. Proposal for Civilian Oversight of Sheriff's Office (Labouisse)

Chair Labouisse referred to the memorandum circulated in the agenda package: Request to Adopt Ordinance for Civilian Oversight of the Sheriff's Office, per AB 1185 as proposed by Fixin' San Mateo County. Jim Lawrence, Chair and Nancy Goodban, Executive Director of Fixin' San Mateo County provided an overview of their efforts to bring oversight to the SMC Sheriff's Office and the purpose of the Ordinance.

Chair Labouisse invited a motion to approve sending the memorandum to the Board of Supervisors, supporting the creation of a civilian oversight board and inspector general office for oversight of the SMC Sheriff's Office.

An opportunity was provided for public comment, following which a vote was taken by Commissioners on the motion.

MOTION: Swope /SECOND: Huber-Levy
AYES (ROLL CALL VOTE): Labouisse, Huber-Levy, Enriquez, Bocanegra, A. Nori, S. Nori, Rasmussen, Swope, Wilson
NOES: none
ABSTAIN: Liu
MOTION PASSED.

V. Commission Administrative Business:

a. Membership Update (Enriquez)

Currently, there are 11 active Commissioners, and 4 vacancies on the Commission. Two applications (for Allen Bustos and Mama Dee Uhila) are in progress awaiting Board of Supervisor approval (the Court has approved these applications, subject to BOS approval), so there remain 2 open spots on the Commission.

b. Proposal for Stipends for Commissioners (Labouisse): WIC provides for reimbursement of Commissioners for expenses incurred in attending meetings and carrying out Commission work. In lieu of reimbursement, the BOS may pay a stipend of \$25 per Commissioner, per meeting attended, not to exceed two meetings in a month.

Payment of the stipends would be a separate matter from requesting a Commission budget, ie. to provide for training.

Chair Labouisse moved that the Commission send a request to the BOS for payment of said stipend to Commissioners in accordance with the WIC provisions, with the option that any Commissioner may opt out of receiving a stipend.

MOTION: Labouisse /SECOND: Swope
AYES (VOICE VOTE): All present
NOES: none
ABSTAIN: none
MOTION PASSED.



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c. Proposal re: Future Meeting Locations (Labouisse):

Chair Labouisse suggested that the Commission begin holding meetings in person in community locations, but also continue to provide an option to participate remotely by Zoom.

It was suggested that meeting in other locations in the county should be prefaced by outreach to ensure attendance by community members. It was also requested that we have an understanding within the Commission that there be a commitment to personal attendance and accountability.

Chair Labouisse moved that a subcommittee be formed to consider the technical and other requirements to moving to hybrid, in person meetings, sometimes to be held in community locations.

MOTION: Labouisse /SECOND: Swope

AYES (VOICE VOTE): All present

NOES: none

ABSTAIN: none

MOTION PASSED.

VI. Proposal for JJJPC Annual Award (Rasmussen):

The Commission discussed the proposal circulated with the agenda packet for the creation of an annual award (recognition, not monetary) to recognize an individual(s) who have made an extraordinary difference in the lives of system-impacted youth and families in SMC.

Commissioner Rasmussen proposed that a subcommittee be formed to gather information and provide recommendations to the Commission for the specific parameters of the award as described in the proposal.

MOTION: Rasmussen /SECOND: Liu

AYES (VOICE VOTE): All present

NOES: none

ABSTAIN: none

MOTION PASSED.

VII. Updates from Committees & Commissioners

a. Inspections (Rasmussen): BSSC has provided a list of facilities in SMC which held youth in detention over 24 hours; Commissioner Rasmussen will advise if any further facilities need to be added to our inspections schedule. All current 2022 inspections have been scheduled and some are already in progress. Chair Labouisse advised that all draft inspection reports must be ready to be presented at the October meeting, to be voted on and approved during the November meeting.

b. Coordinators: Updates were provided on Legislative and Social Media activity.

c. Liaisons & Community Ambassadors: An update was provided by the Police Liaison regarding current issues in the community and current community events sponsored by the police.

d. Announcements: Commissioner Swope has been appointed to the SMC Civil Grand Jury for the year and has asked SMC counsel to advise whether she may need to resign from the Commission.

Commissioner Enriquez, a member of the Redwood City Police Advisory Committee, shared that there is a Town Hall being held in Redwood City for community members to discuss safety in their community.

Meeting adjourned at 7:15 pm.

Next Meeting: Tuesday, September 27, 2022