

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



**Michael Callagy, County Executive Officer
Iliana Rodriguez, Deputy Executive Officer**

Members

John T Keene
Chief Probation Officer

Michael Callagy
County Executive Officer

Don Horsley
Board of Supervisors

Susan Etezadi
Superior Court

Rebecca Baum
District Attorney's Office

Ziomara Ochoa
Behavioral Health
and Recovery Services

John Fong
Human Services Agency

Ron Rayes
Private Defender's Office

Dan Mulholland
Chief, Redwood City
Police Department

Ed Wood
Sheriff's Office

Kris Shouse
County Office of
Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Youth Voice

Monroe Labouisse
Juvenile Justice and
Delinquency Prevention
Commission

**Community Based
Organization Members:**

Ben Marks
StarVista

Margaret Hitchcock
Y.M.C.A.

Kate Hiester
Fresh Lifelines for Youth

Juvenile Justice Coordinating Council (JJCC) Meeting

November 17, 2022
12:00 p.m.- 2:00 p.m.
Virtual Zoom Meeting

MINUTES

Present Members:

John Keene
Michael Callagy
Rebecca Baum
Ziomara Ochoa
John Fong
Ron Rayes
Dan Mulholland
Kris Shouse
Susan Manheimer
Jane Smithson
Nick Jasso
Monroe Labouisse
Margaret Hitchcock
Kate Hiester

Absent Members:

Don Horsley
Susan Etezadi
Ed Wood
Ben Marks

Other Attendees:

Adam Ely, Kitty Lopez, County Executive Board; Aurora Pena, Lisa Mancini, BHRS; Connie Chu, Kim Gillette, Kim Carpenter, ASR; Clair Cunningham, County Attorney's Office; Mason Henricks, County Office of Education; Micah Anderson, MBA; Ramon Lejia, OYCR; Anabel Watanabe, Becky Powers, Bonnie MacAskill, Chris Abalos, Darlene Hansen, Hong Liu, Melanie Stauffer, Tony Burchyns, Probation.

- I. Adopt a resolution finding that, as a result of the continued COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health and safety of attendees**

M: Michael Callagy/**S:** Ron Rayes

All voting members agreed to move forward with meeting virtually.

II. CALL TO ORDER

The meeting was called to order at 12:04 p.m.

III. PUBLIC COMMENT

There was no public comment.

IV. ROLL CALL



V. UNFINISHED BUSINESS

A. Approval of February 17, 2022 Minutes

The JJCC Minutes from May 19, 2022 were approved.

M: Dan Mulholland /**S:** Susan Manheimer

Abstentions: Kris Shouse

VI. NEW BUSINESS

A. Requests for Proposals

Two Requests for Proposals (RFPs) were released into Public Purchase on November 2, 2022.

1. Juvenile Probation Camp Funding (JPCF), and the Juvenile Justice Crime Prevention Act (JJCPA) funding streams
2. Youthful Offender Block Grant (YOBG) and the Juvenile Justice Realignment Block Grant (JJRBG) funding streams
 - A pre-proposal meeting will take place on December 7th, followed by an institutions - Juvenile Hall and Camp Kemp tour.
 - The deadline to submit all questions to the county is December 9th and responses will be released by the county on December 16th.
 - The request for proposal submissions deadline is on January 9th at 4:00 p.m.
 - Contract negotiations will take place between Feb 27th and March 3rd and the recommendations to the Board of Supervisors will follow in May or June.
 - Contracted services will begin on July 1, 2023, for a three-year contract term.

B. Budget Update

Currently the funding streams remain the same.

- The annual funding for JJCPA is about \$2 million, JPCF is about \$2.8 million, and YOBG is about \$3 million.
- JJRBG is a new funding stream that has been set for about \$1.6 million for this upcoming year but will grow over the next upcoming years.
- The funding amount for the RFPs will remain the same as previous years. It will be about \$300K for JJCPA, \$700K for JPCF, and \$500K for YOBG. The RFP funding amount for JJRBG is still not known but will depend on the proposal.
- In the case of funding reduction, the county does have some reserves from the funding streams that have been kept from past years.

Chief Keene would like to encourage a high level of participation in the RFP process. The department is open to utilizing resources available to extend



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beyond the RFP funding ranges if we get a ton of great requests to create great quality programing that will help with service delivery in our facility and community.

C. Office of Youth & Community Restoration (OYCR)

The Office of Youth and Community Restoration (OYCR) will be visiting our county on December 6th.

- OYCR is touring the counties with juvenile facilities to get a sense of how they are operationalizing their SB 823 transition and plans.

D. Post Pandemic School Safety Concerns

Clair Cunningham and Mason Henricks discussed the current struggles that the schools are experiencing with student behaviors as well as ways to better support the students and enhance school safety.

- There has been a high increase in the following themes: sexual misconduct, weapons on campus/community, Gang/group violence, suicide ideation, family discord/threats, and middle school isolation/lack of belonging.
- The schools need greater communication and collaboration across the system to support the students that have gone through a traumatic experience of being arrested. Often the schools are not aware.
- All school districts are trained on the Student Threat Assessment process which gives recommendations on how to better support the individual students demonstrating concerning behaviors.
 - The Student Threat Assessment team consists of members from the County Office of Education, County Attorney's Office, Juvenile Probation, BHRS, Office of Consumer and Family Affairs, Child and Family Services, and various law enforcement officers, including the school resource officers.
 - The members of the team bring their knowledge about services that can be offered and work together to help provide the students with the extra support they need to be successful.

Chief Keene shared that probation would like to support in any way possible, but there are limits with what can be shared with the schools regarding detained students or students that have been in the juvenile justice system. The court will need to be a critical part of this conversation and a broader discussion will be arranged.

E. Comprehensive Annual Report Presentation

Kim Gillette gave a presentation on the Annual Comprehensive Report.

- A copy of the presentation will be posted on the probation website.

VII. ADJOURNMENT

The JJCC meeting was adjourned at 2:03 p.m.

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The next JJCC meeting will be on Thursday, February 9, 2023.

All meetings will be in person at the following location:
Youth Services Center – Chief's Conference Room
222 Paul Scannell Dr., 2nd Floor
San Mateo, CA 94545