

Chairperson's Report

February 8, 2018

To: Coastside Design Review Committee (CDRC) Members
From: Stuart Grunow, Chairperson CDRC
CC: Joe LaClair, Planning Services manager Planning & Building County of San Mateo (SMC)
Camille Leung, Sr Planner
Dennis Aguirre, Design Review Officer (DRO)
Ruemel Panglao, Planner
Carmelisa Morales, Planner
Re: Highlights on CDRC's Roles & Process from October 2017 CDRC Meeting

General

Why is Cypress Ave. the focus of round-a-bout? Who is responsible to direct highest and best use of resources?

Story Poles

Per the SMC Story Pole document: Story poles must be removed after 90 days if your project does not continue to date "certain". Story Poles must be erected 10 days in advance of the project's CDRC Design Review, or per CDRC discussion & vote the project will not be reviewed.

Per CDRC member input, this topic deserves further discussion. The most recent input from SMC, Steve Monowitz is that Story Poles must be constructed for the first CDRC Project Review. (See previous Chair Report for other discussion on the topic.)

Please send notices: to the following locations:

02.08.2018 Two projects on Sevilla Ave., El Granada

Recruiting

The appointment for Eliza Manchester as he Alt Rep for Princeton is on the Sep 26th Bd Of Supv meeting agenda for consideration. This means Miramar Rep and Alt Rep are the only positions

remaining! Linda Montalto - Patterson will continue to represent Miramar until new Reps are appointed.

11.09.2017 Annette Meriman is the Princeton Rep., Miramar Rep and Alt still outstanding.

12.14.2017 Alternate training on Dec 22, 2017 1:30-3:30pm Mezza Luna. Moss Beach Alt: Kris Lannin Liang, Princeton Eliza Manchester, Annette Merriman. New roster to be issued. Miramar alt

02.08.2018 Updated posting for Miramar

Accessory Dwelling Units

12.14.2017 Documents and email conversations have been shared with the committee as to fee requirements and state law. The county is confident they are following state law. Is there anything further to add to the discussion?

Member of public to bring before supervisors to suggest fee reduction, i.e. affordable housing

BG- Not a satisfactory answer by county. Notify Doug Machado

LCP ADU review by county staff

02.08.2018 Update, or to be removed

CDRC Member Compensation

(See previous Chair Reports for the discussion re SMC Boards & Commissions Compensation.) Stuart Grunow has volunteered to write up a letter articulating CDRC member's desired compensation and benefits.

10.12.2017 A draft of this letter has been shared with the previous chair Beverly Garrity and she will take up the effort to review and edit.

11.09.2017 Status?

11.09.2017 The chair puts forward for discussion a reprimand of the county for a repeat of last years' mistake of offering insurance benefits to CDRC members only to receive a follow up letter stating that it was a mistake. I am sure this mistake was not without cost to the county and taxpayers.

12.14.2017 New draft for Feb. 2018 meeting

02.08.2018 Update

CDRC Design Standards

CDRC to consider an overall approach to updating the CDRC Design Standards documents. SMC Planning Services Mgr, Joe LaClair has offered to advise and shepherd this effort re process for submittal and community input. (See previous Chair Report for discussion re Commercial Projects and Additional Dwelling Units (ADUs).

10.12.2017 Effort under discussion and to begin in 2018 – Approved 5-0

12.14.2017 Hold until 2018

01.11.2018 Conversation on how to begin this effort.

02.08.2018 Update, per meeting agenda

Landscape Design Standards

CDRC new member Landscape Architect, Bruce Chan is also the Chairperson to the Advisory Committee on Planning Docs for MWELo and will be working with Stuart Grunow to revise the Landscape Design Doc in-process. This document will be distributed for CDRC review and published by SMC (per Joe LaClair) as an auxiliary doc to the CRDC Design Docs.

10.12.2017 SG is currently engaged in one more round of data input and will be ready for hand off to committee for editing by next meeting

11.09.2017 Up to date electronic file has been handed off to the Landscape Sub-Committee

02.08.2018 Update, per meeting agenda

Height Limit Modifications

12.14.2017 R1 measured from existing grade. Amendment to C1

01.11.2018 Status discussion

02.08.2018 Update, per meeting agenda

Action Items: