



# COUNTY OF SAN MATEO

## PLANNING AND BUILDING

455 County Center, 2nd Floor, Redwood City, CA 94063 | <https://planning.smcgov.org> | T: 650-363-1825 F: 650-363-4849

# Application for Agritourism Event

Primary Permit #: \_\_\_\_\_

## 1. Instructions

Please fill out the general Planning Permit Application Form, Environmental Information Form, and this form when applying for an Agritourism use. **Applications must be submitted two months prior to the event.**

## 2. Project Information

Parcel/Lot Size: \_\_\_\_\_

If less than 40 Acres project not to exceed 1 gross Acre.

If more than 40 Acres project not to exceed 2 gross Acres.

Please describe all elements and activities associated with your agritourism activities:

Please describe hours, number of employees and statement of conformance with agritourism guidelines:

Please describe the agricultural uses on the land:

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_



### 3. Site Description

Please describe any on-site parking areas:

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Please describe any on-site eating establishments:

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### 4. Qualification Requirements

Please initial next to the category which qualifies your project for an agritourism use.

\_\_\_\_\_ Event will not occur for more than 45 days.      \_\_\_\_\_ Total acreage does not exceed two gross acres.  
\_\_\_\_\_ Total acreage does not exceed one gross acre.      \_\_\_\_\_ Does not interfere with agricultural uses of the land.

### 5. Williamson Act Contract

Is the parcel currently under a Williamson Act Contract?

YES

NO

If Yes, please provide contract number: \_\_\_\_\_

### 6. Materials Required

- a. Three (3) sets of plans that include a scaled site plan, elevations, and floor plans
  - b. One (1) set of reduced plans (8<sup>1</sup>/<sub>2</sub>"X11" or 11"X17")
  - c. All applicable applications forms
  - d. Environmental Information Form
  - e. Photographs (if requested)
  - f. Fees as set by Resolution of the Board of Supervisors
- Additional information may be required during review of your application.

### 7. Approval

Planner: \_\_\_\_\_

Date: \_\_\_\_\_

### 8. Processing

- Fee Collected
- Referral to Agricultural Advisory Committee
- Update Permit Plan

### 9. Signatures

We hereby certify that the information stated above and on forms, plans and other materials submitted herewith in support of the application is true and correct to the best of our knowledge. It is our responsibility to inform the County of San Mateo through our assigned project planner of any changes to information represented in these submittals.

Owner's Signature (1): \_\_\_\_\_

Owner's Signature (2): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_