



ENVIRONMENTAL CONSULTANTS

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Half Moon Bay Office
60 Stone Pine Road, Suite 100
Half Moon Bay, California 94019
Tel 650.440.4160 Fax 650.440.4165

December 4, 2020

Camille Leung, Senior Planner
County of San Mateo, Building and Planning Department
455 County Center, Second Floor
Redwood City, CA 94062

Re: San Mateo Highland Estates Subdivision Project (Lots 9, 10, and 11) Monthly Progress Report – November 2020

Dear Ms. Leung:

The following monthly progress report has been prepared to document compliance with environmental requirements for the San Mateo Highland Estates Project (project) during the time period of November 1, 2020 through November 30, 2020. This report is limited to construction-phase activities associated with Lots 9, 10, and 11. Grading and building permits have not been issued for Lots 5, 6, 7, or 8; therefore, information regarding these lots are not covered under this report.

PROJECT STATUS UPDATE

Construction activities for the month of November included: ongoing maintenance of erosion and sediment control best management practices (BMPs) on Lots 9, 10 and 11; vertical and internal construction of homes of Lot 9 and Lot 10; and drilling, framing, foundation construction, and concrete pouring on Lot 11.

NextGen's Qualified Stormwater Pollution Prevention Plan Practitioner (QSP) was onsite during the month of November to inspect for compliance with the project's Stormwater Pollution Prevention Plan (SWPPP) on Lots 9, 10 and 11. Site conditions were communicated to the County on a weekly basis.

SWCA Environmental Consultants (SWCA) conducted weekly site inspection on Lots 9, 10, and 11 on November 4, 11, 17, and 23, 2020 to inspect for compliance with the project's Mitigation Monitoring and Reporting Program (MMRP) and Conditions of Approval (COA).

COMPLIANCE SUMMARY

During the reporting period, five compliance issues were observed by SWCA at Lots 9 and 10. All issues were documented on the Weekly Inspection Report as a Notice to Comply and immediately reported to NextGen and the County. No Stop Work Notices were issued for Lots 9 or 10 during the reporting period. The following table summarizes the documented issues and the associated corrective actions that were taken:

Table 1. Lots 9 and 10 Compliance Summary

Compliance Concern	Compliance Resolution
The construction entrance at Lots 9 and 10 had become overloaded with sediment, and the aggregate rock had been scraped away from the construction entrance.	NextGen installed additional aggregate rock and repaired the construction entrance to reduce track out.
Drain inlet protection was not installed around storm drain inlets at the entrance to Lots 9 and 10.	NextGen installed straw wattles around the drain inlets to protect them from debris and sediment.
Rocks were observed blocking the storm drain inlet.	NextGen removed the rocks that were blocking the drain inlet.
Excess trash and debris were observed throughout the site. Trash cans were not covered and some trash cans were knocked over.	SWCA requested that NextGen clean up excessive trash and cover all trash cans per specifications of the SWPPP. SWCA will verify during the next weekly inspection.
Sediment track out was observed on Cobblehill Place near the entrance to Lots 9 and 10.	SWCA requested that NextGen sweep the street per the requirements of MM AQ-1. SWCA will verify during the next weekly inspection.

Five additional compliance issues were observed by SWCA at Lot 11. All issues were documented on the Weekly Inspection Report as a Notice to Comply and immediately reported to NextGen and the County. No Stop Work Notices were issued for Lot 11 during the reporting period. The following table summarizes the documented issues and the associated corrective actions that were taken:

Table 2. Lot 11 Compliance Summary

Compliance Concern	Compliance Resolution
Gasoline cans were observed sitting on the ground without secondary containment.	SWCA requested that NextGen store all hazardous materials in secondary containment per specifications of the SWPPP. SWCA will verify during the next weekly inspection.
The construction entrance at Lot 11 was blocked by a debris box and was not being used as the entrance to the site.	NextGen installed additional aggregate rock and repaired the construction entrance to reduce track out.
The windbreak installed along the windward side of Lot 11 required repair.	SWCA requested that NextGen repair the windbreak fence per the specification of AQ-1. SWCA will verify during the next weekly inspection.
Sediment track out was observed on Cowpens Way near the entrance to Lot 11.	SWCA requested that NextGen sweep the street per the requirements of MM AQ-1. SWCA will verify during the next weekly inspection.
Lumber and construction materials were staged on the sidewalk along Cobblehill Place, outside of the worksite.	SWCA requested that NextGen contain all construction material to the Project site per the specifications of COA 7 and AES-2.

PUBLIC INQUIRY UPDATE

No public information requests/concerns were communicated to the County or County-contracted mitigation monitor during the reporting period.

Please direct any questions you may have to me at (650) 440-4160, extension 6404, or e-mail at koutten@swca.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristen Outten". The signature is cursive and somewhat stylized.

Kristen Outten
Project Manager / Senior Biologist
SWCA Environmental Consultants